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| **Hartaj Singh** | **Contact Details:** |
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# OBJECTIVE

Having 7.7 years of experience SAP R/3 (4.7, ECC 6.0 & S4 HANA) as a FI/CO Functional Senior consulting experience covering 2 End to END Implementation Project, 3 Support Project & 1 Roll-Out Project.

Looking forward to take up the challenging career with a growth-oriented Organization, where I can utilize my experience and skills to add incredible value that can help in growth of the organization.

# PROFESSIONAL SYNOPSIS

* Involved in G/L, A/P, A/R, Bank Accounting, Withholding Tax.
* Good understandings of Integration between cross modules (FI- MM&SD).
* A team player with excellent communication, analytical & co-ordination skills.
* Strong knowledge of Finance and Accounting.
* Good experience in SAP HANA Rollout process.
* Good Knowledge in SAP’s ASAP Methodology and Activate Methodology and well versed with business process, mapping & configuration in SAP.
* Proficient in configuration of FI sub-modules General Ledger, Accounts Payable, Accounts Receivables,
* Asset Accounting and Banking Accounting.
* Have been involved in Hyper care.
* Have worked on Cutover Activities.
* Proficient in CO sub-modules cost element accounting, Cost Center Accounting, Internal Orders and Profit Center Accounting.
* Good knowledge in configuration of foreign currency valuation
* Ability to migrate legacy system data into SAP system
* Good Knowledge of New GL Functionality
* Good knowledge of Validations & substitutions.
* Good knowledge on Dunning, Electronic Bank Statement, DME and IDOCs

# TECHNICAL PROFICIENCY

* SAP R/3 – Version ECC 6.0
* S/4 HANA FINANCE
* Tally ERP and MS Office

# EDUCATIONAL QUALIFICATION

* Completed Master of Business Administration from Chandigarh Business School of Administration, Punjab IK Gujral Punjab Techni cal University in the year 2016 with 65.56%
* Completed Bachelor of Commerce from S.G.G.S College, Chandigarh Punjab University in the year 2013 with 50%
* Completed Higher Secondary- Commerce from Lawrence Public school (CBSE board), Chandigarh in the year 2009 with 56.83 %
* Completed SSLC from G.M.S.S. School (CBSE) – 33, with 54.4% in the year 2007.

# PROFESSIONAL EXPERIENCE

* Worked as Sr SAP FICO Consultant for Bristlecone from 12th of Jan 2021 to Till Date
* Worked as an Associate Consultant for Accenture Solutions Pvt Ltd, Bangalore from 02nd of May 2016 to 11th of Jan 2021.

# WORK EXPERIENCE

Project:6

Organization : Bristlecone, Bangalore.

Client : Applied Materials Inc

Project Type : Support

Role : Senior SAP FICO Consultant

Duration : Aug 2023 to Till now.

## Client Description:

Applied Materials Inc: is an American corporation that supplies equipment, services and software for the manufacture of semiconductor (integrated circuit) chips for electronics, flat panel displays for computers, smartphones, televisions, and solar products. Integral to the growth of Silicon Valley, the company also supplies equipment to produce coatings for flexible electronics, packaging and other applications. The company is headquartered in Santa Clara, California.

## Roles & Responsibilities:

* + Solving the trouble tickets on a regular basis which originating in my module as per the SLA.
  + Analyze issues and provided resolution.
  + Making configuration changes as required by the business.
  + Provide highly effective, efficient and professional support by troubleshooting customer’s user’s issues and researching solutions.
  + Provided guidance to the user to solve user generated errors as well as incidents.
  + Coordination with technical consultants for new developments and enhancements.
  + Proactively discuss critical issues with other functional consultants for timely resolution.
  + Involved in unit level testing and integration testing.
  + Contribution for the client’s month end and year end activities.
  + Maintain up to date and quality documentation.
  + Maintained records by AR and AP invoices, debits, and credits.
  + Updating existing vendor, setting up New Vendor by completing necessary documents.

Project:5

Organization : Bristlecone, Bangalore

Client : Timken steel

Project Type : Role-Out

Role : Senior SAP FICO Consultant

Duration : Jan 2023 to Aug 2023.

## Client Description:

Timken steel is leading engineered automotive steel supplier for power transfer applications, selling to customers for their light-vehicle, medium- truck and heavy-truck applications. Millions of motorists depend on our high-performance automotive steel every day in the engine, transmission and driveline components of their vehicles.

## Roles & Responsibilities:

* + Preparation of Design Document and Functional Specification
  + Creation of new tax codes for AE and SA Country
  + Creation of new tax codes for DE and NL Countries
  + Configuration of new document types for document Splitting New GL
  + Worked on FI-SD and FI-MM Integration
  + Worked on IDOCS for STO Process
  + Preparation of the Test Scripts
  + Preparation of SIT Documents for UAT
  + Involved in Forms Development
  + Preparation of User Manual and Involved KT Sessions to users.

Project:4

Organization : Bristlecone, Bangalore Client : Marico Limited

Project Type : Implementation Role : SAP FICO Consultant

Duration : Feb 2022 to Jan 2023.

## Client Description:

Marico Limited is one of India’s leading consumer goods companies providing consumer products and services in the areas of health, beauty and wellness.

## Roles & Responsibilities:

* Involved in Configuration process as per client requirements
* Participated in full life cycle implementation using Activate Methodology.
* Customization of FI organization structure like company code, chart of accounts, account groups, retained earnings account, fiscal year variant, posting period variant, document types and number ranges, field status variant and tolerance groups.
* Basic Configuration of FI-General ledger accounting like reference methods, interest calculation and foreign currency valuation. Verified and Tested GL transactions for business process (fast-entry screens, posting, parking, reversals etc.)
* Defined and configured tested Account Keys, Account assignment groups, Vendor master group, Customer master groups, and Tolerance group for vendors and worked on revenue account determination.
* Configured Business Partner, Vendor masters, House Banks, Advance payment to vendors, Payment terms,
* Cash discount, Payment Programs, successfully configured Clearing for open items in GL/AR/AP Modules.
* Created the Bank Account ID with Manage Bank account Fiori app in S4 Hana.
* Configured Customer masters, House Banks, Advance receipts from customers and Dunning procedures.
* Configured the system to handle various receivables scenarios (over, shorts, down payments, reversals and
* resets, credit memos and adjustments etc.)
* Defined Automatic Payment Program (APP) configuration.
* Worked on Vendor Invoice Management
* Defined and Configured Chart of depreciation, Account determination, Screen layout rules, Asset Class, Asset master records, Depreciation area (inter-company asset transfers), Acquisition, retirements and maintained integration with GL (Account determination) and Depreciation keys.
* Configured new ledgers and involved in new asset accounting.
* Involved in Integration with FICO – MM and SD
* Determined the cost center and profit center hierarchies.
* Defined and Configured New GL accounts.
* Prepared Process Manuals to help users in appreciating the business process.
* Prepared Training Materials for users.
* Involved FICO training for users.
* Involved in preparation of cut-over strategy.

Project:3

Organization : Accenture Solutions Pvt Ltd Client : Coop DK

Project Type : Support

Role : SAP FICO Consultant Duration : Nov 2020 to Jan 2021.

## Client Description:

Coop Danmark A/S is one of Denmark's leading consumer good’s retailer. We are a cooperative, owned by 2 million. members. Coop operates the retail chains Kvickly, SuperBrugsen, Brugsen, 365discount and Coop.dk.

Coop Danmark and the subsidiaries have an annual turnover of approximately DKK 50 billion, and in total 40,000 employees.

## Roles & Responsibilities:

* Providing solutions to the client in the area of Global settings, GL Accounts, Accounts Payable, Accounts Receivable, Bank issues and Asset accounting issues.
* Changing configuration settings with Change Request as required by the client.
* Interacting with the client on a regular basis.
* Solving Master data issues in General Ledger, Customer and Vendor.
* Solving Account Receivable issues & Account Payable issues, Reconciliation account, outgoing payment clearing and Automatic Payment Program issues.
* Involving in Cut-over Activities by using LSMW.
* Responsible for General Ledger Accounting, Accounting Receivable and Accounts Payable and Asset Accounting.
* Involved In Month-end Activities Like -Clear customer, vendor and G/L open items and GR/IR accounts, Maintain Exchange Rates, Recurring Documents.
* Prepared KO Documents and conducted KT sessions to New joiners to Project.
* Documentation of the issues posted on the detailed document with analysis of the issue after providing solution to the Client.

Project:2

Organization : Accenture Solutions Pvt Ltd Client : Bayernwerk

Project Type : Implementation Role : SAP FICO Consultant

Duration : Jan 2019 to Oct 2020.

## Client Description:

Bayernwerk is an energy company in Bavaria, Germany that provides utility services (Energy supply)to various regions in the country. The company is a subsidiary of the E.ON Group and its headquarters are in Regensburg.

## Roles & Responsibilities:

* Participated in full life cycle implementation using Activate Methodology.
* Customization of FI organization structure like company code, chart of accounts, account groups, retained earnings account, fiscal year variant, posting period variant, document types and number ranges, field status variant and tolerance groups.
* Basic Configuration of FI-General ledger accounting like reference methods, interest calculation and foreign currency valuation. Verified and Tested GL transactions for business process (fast-entry screens, posting, parking, reversals etc.)
* Defined and configured tested Account Keys, Account assignment groups, Vendor master group, Customer master groups, and Tolerance group for vendors and worked on revenue account determination.
* Configured Business Partner, Vendor masters, House Banks, Advance payment to vendors, Payment terms, Cash discount, Payment Programs, successfully configured Clearing for open items in GL/AR/AP Modules.
* Created the Bank Account ID with Manage Bank account Fiori app in S4 Hana.
* Configured Customer masters, House Banks, Advance receipts from customers and Dunning procedures.
* Configured the system to handle various receivables scenarios (over, shorts, down payments, reversals and resets, credit memos and adjustments etc.)
* Defined Automatic Payment Program (APP) configuration.
* Defined and Configured Chart of depreciation, Account determination, Screen layout rules, Asset Class, Asset master records, Depreciation area (inter-company asset transfers), Acquisition, retirements and maintained integration with GL (Account determination)

and Depreciation keys.

* Configured new ledgers and involved in new asset accounting.
* Involved in Integration with FICO – MM and SD
* Determined the cost center and profit center hierarchies.
* Defined and Configured New GL accounts.
* Prepared Process Manuals to help users in appreciating the business process.
* Prepared Training Materials for users.
* Involved FICO training for users.
* Involved in preparation of cut-over strategy.

Project:1

Organization : Accenture Solutions Pvt Ltd Client : Viatris Inc.

Project Type : Support

Role : SAP FICO Consultant Duration : May 2016 to Dec 2018.

## Client Description:

Viatris Inc. is an American global [pharmaceutical](https://en.wikipedia.org/wiki/Pharmaceutical) and [healthcare](https://en.wikipedia.org/wiki/Healthcare) [corporation](https://en.wikipedia.org/wiki/Healthcare) headquartered

in [Canonsburg, Pennsylvania.](https://en.wikipedia.org/wiki/Canonsburg%2C_Pennsylvania) The corporation was formed through the merger of [Mylan](https://en.wikipedia.org/wiki/Mylan) and [Upjohn,](https://en.wikipedia.org/wiki/Upjohn) a legacy division of [Pfizer,](https://en.wikipedia.org/wiki/Pfizer) on November 16, 2020.

The name of the corporation comes from the Latin words via, meaning path, and tris, which means three, referring to the path to three main objectives the corporation set: expanding access to medicines, meeting patient needs through innovation, and earning the trust of the healthcare community.

## Roles & Responsibilities:

* Applying SAP FICO functionality to support business needs.
* Resolving the tickets on Vendor Invoice Management (VIM)
* Changes to configuration settings as required by the client, analyzing the impact of changes to be taken place.
* Testing for every configuration change as per requirements.
* Coordinating with the client, advising the client on process related issues.
* Tracking tickets that arise from the clients and solving severity basis.
* Worked closely with technical and functional consultants of other modules to resolve the cross- functional issues.
* Providing day-to-day operational and process support to users.
* Preparation of End user’s manuals and provide training to end users.
* Attended KT sessions & updated knowledge with new issues.
* Resolved User issues on timely basis
* Handling and Resolving the Issues according to the priority.

**Place: Hartaj Singh**

**Date:**